

Workshop: Caregiving Program Series

Resource: Email to send to all participants after the workshop

Be sure to follow up with all participants as soon as possible after the conclusion of the workshop. Here's a draft email that you can copy, paste, edit and send out.

If you choose, you can also send it to everyone you invited, or to everyone who registered even if they were unable to make it.

Dear _____,

Thanks so much for your interest in today's workshop. Caregiving is a topic that affects nearly all of our employees—so we appreciate your investing your time to learn about best practices to support our colleagues who are caregivers. We hope it's helpful both in your own caregiving, and in your efforts to create a caregiver-inclusive workplace for everyone.

A key resource we learned about in our workshop is [AARP's Caregiving Resources](#). We encourage you to bookmark it—and to look there for ideas and information that will help you plan and navigate your journey as a working family caregiver. If you'd like to learn more about caregiver-inclusive workplaces, you can also bookmark [AARP's Employer Caregiving Resources](#).

If you have any questions or thoughts about the workshop, please reach out to [name] at [xxx.]

All the best,