

## Workshop: Design Our Plan

### Resource: Draft proposal for approval and buy-in

If you want to host a team who will use this workshop to design your organization's plan to more fully leverage a multi-generational workforce and to advance age inclusion, simply copy this email draft into a fresh email, edit it as needed, and send it out!

Dear \_\_\_\_\_,

As you know, we are working towards building a more inclusive workplace, including along dimensions of age. We also have incredible potential to more fully leverage the power of our multi-generational workforce to create the culture, teamwork and results we all want.

I recently learned about a suite of resources AARP has created for employers that we can use in this effort. I'm excited because this resource suite (which is no cost to us) can help us drive progress with highly efficient use of staff, employee and financial resources.

I'd like you to join a small group of HR leaders for a special one-hour workshop that I'll facilitate. Here are the details from AARP's workshop resources:

*This 1-hour workshop will lead your HR leaders through simple activities to understand current employees' experiences in your multigenerational workforce, and then to create a high-level map of strengths and opportunity areas. You'll leave with a short, targeted action plan for the year that can include actions across your 1) HR functions, 2) manager support initiatives, and 3) employee engagement initiatives. Each element of your plan will include specific AARP resources to help you execute your plan successfully.*

Please let me know your thoughts and look for a specific meeting invitation that will have details on how and when to join this important session.

Best,